

Regional Health and Social Care Information Sharing Agreement

Information Governance Steering Group 14th December 2021

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It is recognised that from time to time and determined by local service structures and agreements there are staff who are not part of the typical Adult Social Care and Childrens Social Care teams but who are responsible for providing Social Care. As a consequence, these teams may from time to time want access to joint processing and sharing systems under the Regional Health and Social Care Information Sharing Agreement for the purposes of accessing the records of the clients on their caseload.

For the purposes of this policy and all agreements, procedures and technical solutions within the scope of the policy, examples of Social Care teams that may fall outside the scope of Adult Social Care and Childrens Social Care includes without limitation:

- A. Housing teams;
- B. Falls teams; and
- C. Teams providing and supporting telecare and appliances.

Having due regard to the Regional Health and Social Care Information Sharing Agreement term 18.6 “Ensure that no restrictions are placed on sharing personal confidential data other than those specified in the agreement and in continuing agreements in effect at the commencement of the agreement” and the requirement to comply with expectations of confidentiality as set out in paragraph 4(2) of Part 2 of Schedule 3 of the Data Protection Act 2018¹, the policy for access to the records of these data subjects is as follows:

1. County, Borough and District Councils are all classified within the Regional Health and Social Care Information Sharing Agreement as “social care providers”;
2. The organisations to whom the above organisations contract with for the delivery of their Social Care services are classified within the Regional Health and Social Care Information Sharing Agreement as “independent sector social care providers”;
3. Where team members needing access to Connected Care are not part of the Authority’s Adult Social Care or Childrens Social Care teams:
 - a. Role based access controls are used to ensure that:
 - i. only those staff with a direct care role have access to Personal Identifiable Data for the data subjects concerned
 - ii. the scope data that is accessible to the user is appropriate to their roles
 - b. The staff concerned are trained in the use of Connected Care before accessing the system
 - c. The staff concerned are up to date with their mandatory IG training;
4. Audit controls are used to detect and discourage inappropriate access; and
5. The organisations concerned comply with the Regional Health and Social Care Information Sharing Agreement qualifying standard.

This policy takes effect from 14th December 2021 and expires on the 30th April 2023.

Version 1 (final).

¹ Controllers must not disclose information:

- (a) “which was provided by the data subject in the expectation that it would not be disclosed to the person making the request,
- (b) “which was obtained as a result of any examination or investigation to which the data subject consented in the expectation that the information would not be so disclosed, or
- (c) “which the data subject has expressly indicated should not be so disclosed.”